

GIFT AID DECLARATION

NAME OF CHARITY:

Warden and Fellows of Robinson College

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DETAILS OF DONOR:

TITLE: _____ SURNAME: _____

FORENAMES: _____

ADDRESS: _____

_____ POSTCODE: _____

I WISH THE CHARITY TO TREAT:

All donations made under the Direct Debit Mandate attached

All donations that I make from the date of this declaration until I notify you otherwise

All donations that I have made since 6 April 2000 and donations I make from the date of this declaration until I notify you otherwise

AS GIFT AID DONATIONS (*please tick as appropriate*).

Signature _____ Date _____

Name (please use block capitals) _____

Notes on Gift Aid

1. If your declaration covers donations you make in the future:
 - please notify the charity if you change your name or address while the declaration is still in force
 - you can cancel the declaration at any time by notifying the charity – it will then not apply to donations you make on or after the date of cancellation, or such later date as you specify.
2. You must pay an amount of UK income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donation in the tax year.
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity. Or you can ask your local tax officer for leaflet IR113 Gift Aid.

Please return to: Development Office, Robinson College, Cambridge CB3 9AN.

THANKYOU



FRIENDS OF ROBINSON COLLEGE

The Friends of Robinson College are people associated with the College and its Members (who include all current students and all alumni), who wish to be involved in College events and to support its work. They include parents, grandparents, family and friends of our Members and past Staff and Fellows of the College. Friends receive the College magazine, *Bin Brook*, and (if they wish) monthly email news updates to keep them informed about achievements, activities and events. They are invited to join us for College and Alumni events, such as the Varsity Match, the Annual Reception and concerts, and may book College accommodation and conference facilities at prevailing alumni rates, subject to availability. To become a Friend of Robinson, please complete and return the forms overleaf.

Please complete the entire form using a ball point pen and send it to: The Development Office, Robinson College, Grange Road, Cambridge CB3 9AN.

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

TO THE MANAGER	BANK/BUILDING SOCIETY
ADDRESS	
POSTCODE	

Originator Identification Number

4	1	2	3	4	4
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Reference Number (for office use only) _____

Instruction to your Bank or Building Society

Please pay Robinson College Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Robinson College and, if so, details will be passed electronically to my Bank/Building Society.

SIGNATURE(S) _____ DATE _____

DATE _____

The Direct Debit Guarantee

This guarantee should be detached and retained by the payee

- This Guarantee is offered by all Banks and Building Society that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Robinson College will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Robinson College or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



I/we would like to become a Friend/Friends of Robinson College (NB joint Friends' membership is available to those living at the same residential address only).

Title (Mr, Mrs, Dr etc) _____

Given name(s) _____

Family name _____

Address _____

_____ Postcode _____

Country _____ Email _____

Telephone(s) _____

I/we would like to make a donation of:

£5 £10 £15 £20 Other (please state amount) £ _____

monthly quarterly or annually

I would like to pay by Direct Debit and have completed the attached form. Please debit my account as instructed above.

Signature _____ Date _____

Name (please use block capitals) _____

Or I enclose a cheque made payable to Robinson College

Or Please charge my: Visa Mastercard Delta Solo for this and future instalments until I state otherwise.

Card Number _____

Expiry Date __/__/__ Issue Number (for debit cards) _____

Security Number (last 3 digits on reverse) _____

Signature _____ Date _____

Name (please use block capitals) _____

Billing Address if different from address above _____
