**Robinson College MMLL Fund Application Form**

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| Is there a reason that you need College to look at this Application Form more urgently than the deadline?  If yes, please state why here: | |
| Forename: |  |
| Surname: |  |
| Subject: |  |
| Status (undergraduate / postgraduate): |  |
| Director of Studies (DoS): |  |
| Tutor: |  |
| Current year of study: |  |
| Home/Overseas student: |  |
| Proposed activity / project: |  |
| Rationale for undertaking this project: \*, \*\*, \*\*\* (see Guidance below) |  |
| Please provide College with a link to information about your project. |  |
| Please give the name of your primary contact in the organisation |  |
| Give details of any other sources of funding (and indicate whether funds are already available or pending an application/decision) |  |
| Proposed dates (activity / course, etc.) |  |
| Location |  |
| What are the arrangements for travel and accommodation? |  |
| Please provide a full budget of estimated costs.# (see below)  (Please note that personal Travel Insurance is a mandatory component of your budget.) |  |
| Give evidence that your budget is fairly and reasonably priced. (This evidence can be in the form of images/screenshots of quotes for your trip) |  |
| Are you aware that conditions of funding for your project are that:   1. you provide a brief report (300 words) to be shared with the MMLL Fund donors; 2. you are willing to interact with Robinson College’s Communication Officer (who may wish to circulate some details about your project via the College’s media channels)? 3. you complete a travel risk form. | Yes/No  Yes/No  Yes/No |
| Signature of applicant: |  |
| Date of application: |  |

\*Please include how the project relates to one of your Tripos languages or a language paper you intend to take in the future. (For example, SP6 or PG4).

\*\* Which one or more of the MMLL Fund’s objectives does your project satisfy ( (a) an intellectual challenge / (b) cultural immersion / (c) social impact) )? Please give details.

\*\*\* How did you come across this project? What assurance do you have that it is a reasonable and bona fide project? (For example, was it recommended to you? By whom? Do you know someone who has undertaken this project, or another project sponsored by the same organisation?) Please also see the advice, given here, by the UK government about safe travel and volunteering overseas: <https://www.gov.uk/guidance/safer-adventure-travel-and-volunteering-overseas>

# Please provide estimates for flight, accommodation and subsistence costs in the location of your project. ([www.lastminute.com](http://www.lastminute.com) or [www.expedia.com](http://www.expedia.com), among other sites, may prove useful.)