



membership+

We provide an exclusive service
to membership organisations.

Membership organisations are broad and diverse. We've created a specific service to allow you to create a tailor-made event that matches your requirements.

- ✓ A choice of two packages – Membership+ ESSENTIALS and Membership+ EXTRA
- ✓ Logistics and arrival support including a Robinson College hosted drinks reception
- ✓ We talk to you about connecting the City with your event, with suggestions of Cambridge inspired activities for your delegates to enjoy
- ✓ We can help you connect with useful contacts to enable a Cambridge University experience
- ✓ Our purpose-built facilities offer a variety of style and size meeting and event spaces with good acoustics
- ✓ We offer a range of additional services designed to enhance and improve the experience for organisers and delegates alike



Part of **service+**

membership+

Our service+ product provides membership organisations with a bespoke package to deliver a successful event.

How does it work?

- ✓ We provide information on the two packages available so you can choose the one that fits your needs. Membership+ ESSENTIALS offers all inclusive event management support. Membership+ EXTRA provides options to complement your in-house events team.
- ✓ We provide a consistent and experienced point of contact, providing continuity from booking to delivery.
- ✓ An event manager and operational team will be present before your event starts, in order to fix any last minute issues and ensure the event space is ready for the time you specify.
- ✓ Nearby parking means delegates will be in walking distance of the venue.
- ✓ We accommodate your sustainability policies and provide suggestions on how you can run a more sustainable event.
- ✓ We sponsor a prosecco drinks reception for your event on the night of your conference dinner to facilitate networking and sharing of best practice.
- ✓ We put the needs of our delegates first and aim to ensure that our buildings are accessible to all. We offer the opportunity at any stage of the event planning process to discuss access requirements.
- ✓ If you use external suppliers e.g. local hotels, we will prepare a statement of account that lists the invoices and total amount payable.



To book or for more information
call the conference office on
01223 332859 or email
conference@robinson.cam.ac.uk



Robinson College
University of Cambridge



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robinson.cam.ac.uk/conferences