



Robinson College

Head of Academic Skills

CANDIDATE INFORMATION PACK

CLOSING DATE: 17 APRIL 2026





HEAD OF ACADEMIC SKILLS

Robinson College seeks to appoint a Head of Academic Skills for a fixed term of three years with effect from October 2026. The role is designed to support those who are at an early stage in their academic careers, and to recognise and capitalise on the teaching expertise and experience that applicants will have gained both within and outside university contexts. The role is open to graduates of any university; and there is no age limit.

The role is intended to complement the work of the existing Wellbeing Team with the intention of focusing on improving teaching practice of staff and supervisors, as well as the academic skills of students within College. As such, we are seeking applications from individuals with research expertise and relevant practical experience in Secondary and/or Higher Education. It is envisaged that the successful candidate will be an outstanding researcher, having completed a doctorate, with an infectious enthusiasm for education.

Head of Academic Skills (60%)

The post-holder will report to the Senior Tutor, attend Education Committee, and oversee additional support offered within College (at present, an Academic Writing Tutor and a Tutor for Mathematics). They will organise and/or deliver a schedule of training opportunities for academic staff, supervisors and students throughout the academic year.

Research (40%)

The Head of Academic Skills is expected to pursue leading-edge research in their chosen field and to contribute to the intellectual life of the College. The College's academic environment provides favourable conditions for research, which will be undertaken freely and without supervision on the part of the College.





College expectations

The successful candidate will make a major contribution to teaching and learning within the College. This will include:

- providing strategic leadership in developing, implementing, and sustaining an inclusive learning and teaching culture across the College
- leading initiatives to reduce attainment gaps and improve outcomes for underrepresented or disadvantaged student groups, using data-informed strategies
- supporting the success, participation and sense of belonging of all learners, including those with diverse background, identities, and disabilities
- supporting the implementation of Student Support Documents within College
- supporting the transition of undergraduates (from secondary to higher education) and the transition of postgraduates (from undergraduate to postgraduate education)
- collaborating with the Director of the Pegasus Bridging Programme to support undergraduates from widening participation backgrounds
- collaborating with the existing Wellbeing team and contributing to the pastoral wellbeing of students in College as agreed with the Senior Tutor
- pursue leading-edge research in their chosen field and complete professional development as appropriate

Informal enquiries about College-related aspects of the post can be addressed to Dr Scott Annett (email sa410@cam.ac.uk).

Faculty expectations

There are no specific expectations in terms of Faculty involvement but, upon agreement with the Senior Tutor, the post-holder may agree to teach and examine for a particular Faculty.

Salary and benefits

The role is remunerated at point 31 on the academic single spine (£28,778). The post is pensionable within USS. Subject to availability, the successful candidate would be entitled to subsidised accommodation in College.

The Fellowship associated with the post entails membership of the Governing Body of Robinson College and the rights and responsibilities therewith. The Fellowship carries with it several associated benefits, which include free meals taken in College, an annual research allowance of £700 and a small entertainment allowance.

HOW TO APPLY



Applications should be sent via email to the Senior Tutor, Robinson College, Cambridge CB3 9AN, using the address ks610@cam.ac.uk, no later than Friday 17th April 2026.

Applicants should send a completed application form, a covering letter (which should include an outline of current research interests and teaching experience) and a detailed curriculum vitae. They should also include a sample of written work (published or unpublished, of approx. 10,000 words in length) and arrange for two referees to send references directly to the Senior Tutor by the same date.

At interview, applicants will be asked to give a 10-minute presentation on their research.

Interviews will be held in the week commencing 27th April 2026.

Robinson College actively supports equality, diversity and inclusion and encourage applications from all sections of society.

Candidates are responsible for checking their eligibility to take up the post under UK immigration rules. Unfortunately, the College can only accept applications from candidates who are already eligible to work in the UK, as the position does not meet the UKVI criteria for sponsorship.





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www.robinson.cam.ac.uk